

# MINUTES

**Meeting:** PEWSEY AREA BOARD  
**Place:** Coronation Hall, East Grafton  
**Date:** 11 September 2017  
**Start Time:** 7.00 pm  
**Finish Time:** 9.15 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Stuart Wheeler, Cllr Paul Oatway QPM and Cllr Jerry Kunkler

### **Wiltshire Council Officers**

Tracy Carter- Associate Director Waste and Environment  
Julie Anderson-Hill- HOS Culture and Operational Change  
Janet Bowra- Locality Youth Facilitator  
Graeme Morrison- Community Engagement Manager  
Edmund Blick- Democratic Services Officer

### **Town and Parish Councillors**

Wilcot and Huish PC- Dawn Wilson  
Upavon PC- J Cabra, R McDonald  
Pewsey PC- Mrs Carline Dalrymple, Terry Eyles, Alex Carder, Peter Deck, Curly Haskell  
Shalbourne PC- Mike Lockhart  
Rushall PC- John Rogers, Colin Gale  
Charlton St Peter and Wilsford PC- Edward Paice

### **Partners**

PCAP- Susie Brew, Dawn Wilson  
CPRE- C Spickernell  
Easton Royal Village Hall- Peter Turton

**Total in attendance: 20+**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
39	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Area Board Members, and the Officers present.</p>
40	<p><u>Apologies for Absence</u></p> <p>There were no apologies for absence.</p>
41	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting held on Monday 3 July 2017 were agreed as a correct record and signed by the Chairman.</b></p>
42	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
43	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <ol style="list-style-type: none"> <li>1. Community Resilience- Emergency Planning</li> <li>2. Interactive Public Meetings- The Challenges Ahead</li> <li>3. Draft Housing Site Allocations Consultation</li> <li>4. The Big Pledge- Final Results:</li> </ol> <p>Graeme Morrison- Community Engagement Manager, advised the Board that Wiltshire had achieved 511,124km in total. Pewsey came 6<sup>th</sup> out of the 18 community areas, achieving 43, 070km in total.</p>
44	<p><u>Consultation on new Waste Management Strategy</u></p> <p>Tracy Carter- Associate Director Waste and Environment gave a presentation, detailing the proposed new Waste Management Strategy, which was explained as covering a period of 10 years, to support the delivery of Wiltshire Council's new business plan.</p> <p>The Board were advised that a new waste contract for Wiltshire's Household Recycling Centres will commence on 2 October 2017, with FCC Environment, and that Everleigh HRC will be closed between 23 and 28 October, during the</p>

	<p>transition.</p> <p>The Board was presented with an overview of performance, with over 700,000 bins and boxes being emptied from 215,000 households each fortnight. The Council managed 243,000 tonnes of waste and recycling in 2016/17, a significant decrease on 2014/15. Furthermore, it was explained that in 2016/17, 21% of waste was sent to landfill, compared to 78% in 2003. Further details were given as to where the Council are seeking to make improvements. For example, residents produced 566 kg of non-recycled waste per household, but analysis shows that much of this could be recycled.</p> <p>It was explained that savings of approximately £4 million had already been made, with the net budget reducing from £35.221m in 2014/15 to £31.241m in 2015/16, by charging for garden waste collection, introducing permits for vans and trailers, and charging charities for access to Household Recycling Centres. It was explained that the budget for 2017-18 was £31.88 with plans to introduce charges for non-household waste items at Household Recycling Centres.</p> <p>An overview was also given on kerbside services and the Board were informed that the service would be provided under a new contract awarded to Hills Waste from 30 July 2018, which will transform kerbside collection, including what can be recycled and which bins to use.</p> <p>A series of example questions from the Consultation were presented to the Board, these were answered individually by attendees, on paper, who were advised that their responses would be collated and form part of the Consultation. The responses to the questions are set out below, (included as attachment).</p> <p>A number of questions were asked surrounding the Consultation. Specifically, there was concern about the digital nature of the Consultation and a lack of paper promotion. It was highlighted that not everyone has access to computers and that efforts should be made to promote the Consultation in libraries, schools and other community hubs. Another key issue raised was the recyclability of plastics at the roadside. It was explained that plastic bottles are recycled at roadside as they have a value, due to being high quality plastic. Whereas, general plastic tubs and packaging are not valuable and often cost the Council money to recycle. The Board were advised that from 30 July 2018, under the new contract with Hills Waste, these less valuable plastics would also be collected from the roadside.</p> <p>A view was also raised that it would be beneficial to residents to know the value of recycling, even if it was a small sum to offset part of the costs, as it would help motivate people to recycle. The Board expressed support for this with a show of hands.</p>
45	<p><u>Community Grant Review</u></p> <p>A brief presentation was delivered by Bob Walker- Chairman of the Shalbourne</p>

	<p>Recreation Society. Photographs were shown of the site improvements and it was explained that the funds from Pewsey Area Board had been put towards the furnishing of the building. Bob explained that the centre was an asset to the community and was being well used for various events.</p>
46	<p><u>Update on The Vale HWBC (Cllr Paul Oatway)</u></p> <p>Cllr Paul Oatway gave an update on the facility, stating that it was a demolition site, but that building works were underway. He explained that there had been an issue with the amount of asbestos found on the site. The Board were advised that there had been a complaint raised, surrounding the diversion of a footpath, which is currently used by a small number of residents to access the school. The cost of providing this footpath was estimated to cost £5000 and Cllr Oatway stated that he did not see this as value for money, as the money could be spent for the benefit of the wider community.</p>
47	<p><u>The Pewsey Vale becoming a Heritage Action Zone (HAZ)- Pewsey Community Area Partnership (PCAP)</u></p> <p>Susie Brew- Pewsey Community Area Partnership, gave a presentation promoting the Heritage Action Zone programme. Attention was drawn to the wealth of history and heritage in the Pewsey community area, and that it was important to preserve and build on these tourist aspects. The Board was asked if it would support such a project. Cllr Stuart Wheeler advised that it was not the Area Board that could lead such a project, but that it was for Wiltshire Council. He volunteered to join a small working group, to look at how to progress the project and then take it to Cabinet for consideration. Cllr Stuart Wheeler proposed this motion, seconded by Cllr Jerry Kunkler.</p> <p><b>Resolved:</b></p> <p><b>The Board agreed to award the funds unanimously.</b></p>
48	<p><u>Partner Updates</u></p> <p>There was an update from Pewsey Community Area Partnership, who raised concerns for the Pewsey Area Bus Review and the lack of Wiltshire Council's response to the concerns raised. It was maintained that there had been a 40% cut in bus services in the area. Cllr Stuart Wheeler said that the Area Board would follow up these concerns and seek a representative to attend a future meeting and explain the cuts.</p> <p>Cllr Paul Oatway gave an update on behalf of Inspector Nick Mawson. The Board were advised that there had been an increase in dwelling burglaries, with 9 instances since 1 July 2017. He urged attendees to adopt crime preventative measures. He also said that theft from motor vehicles was still an issue, but that the police were conducting pre-planned operations, and tracking offenders. Attention was also drawn to instances of hare coursing and poaching, stating its significance and connection with other crime.</p>

	<p>Cllr Paul Oatway also gave an update on behalf of District Commander Thomas Brolan, stating that the service had recently been restructured. Cllr Oatway informed the Board that he had visited the Fire Station and observed Fire Service Officers performing some of their drills. Cllr Oatway praised Commander Brolan for his enthusiasm and professional engagement in his duties.</p>
49	<p><u>Update on the LYN and Youth Grants</u></p> <p><u>Great Bedwyn Youth Club – The Great Bedwyn Youth Project: £2,470.00</u></p> <p>Janet Bowra- Locality Youth Facilitator, introduced the application for Great Bedwyn Youth Group, to fund a series of projects. Despite previous requests that representatives of those seeking funds would be present to make representations, the Board agreed to award the funds. Cllr Stuart Wheeler proposed the award, seconded by Cllr Jerry Kunkler.</p> <p><b>Resolved:</b></p> <p><b>The Board agreed unanimously to award the funds.</b></p>
50	<p><u>Community Grants</u></p> <p>The Board considered the following applications:</p> <p><u>Wootton Rivers Village Hall – Upgrade in electricity supply to 3 phase: £890.57</u></p> <p>Cllr Jerry Kunkler proposed the award, seconded by Cllr Stuart Wheeler.</p> <p><b>Resolved:</b></p> <p><b>The board agreed unanimously to award the funds.</b></p> <p><u>North Newnton Parish Council - Bottlesford phone box conversion to Visitor information kiosk: £665.80</u></p> <p>Cllr Stuart Wheeler gave his support for the application, but expressed concerns as to the number of potential applications that could come forward. He proposed that the Board restrict the amount to be awarded to £600, per Parish. This was seconded by Cllr Jerry Kunkler.</p> <p><b>Resolved:</b></p> <p><b>The Board agreed unanimously to award the £600 only.</b></p> <p><u>Easton Royal Village Hall – Purchase of additional gazebos to provide shelter from sun or rain at village events: £540</u></p> <p>Cllr Jerry Kunkler asked if the Gazebos could be lent to other parishes and the</p>

	<p>representative agreed to explore this option. Cllr Jerry Kunkler proposed that the funds be awarded, seconded by Cllr Stuart Wheeler.</p> <p><b>Resolved:</b></p> <p><b>The Board agreed to award the funds unanimously.</b></p> <p><u>Pewsey Vale Tourism Partnership – for Tourist Visitor Information at Cossors Shop: £970</u></p> <p>Cllr Jerry Kunkler proposed the award, seconded by Cllr Stuart Wheeler.</p> <p><b>Resolved:</b></p> <p><b>The Board agreed to award the funds unanimously.</b></p>
51	<p><u>Spotlight on Parishes</u></p> <p>Representatives from Rushall Parish Council informed the Board that Pewsey Area had done well in the CPRE village awards, with Great Bedwyn winning “The Best Kept Large Village Award”, and Rushall winning the “Laurence Kitching "Winner Of Winners" Award”.</p>
52	<p><u>Urgent items</u></p> <p>As an urgent item, Graeme Morrison- Community Engagement Manger drew attention towards the WW1 Commemorative Tree Planting Project, explaining that a bid will be submitted to the Woodland Trust in January 2018, to identify the locations and secure the trees. To this end, Parishes were asked to identify suitable land for the project locally.</p>
53	<p><u>Future Meeting Dates and Close</u></p> <p>The next meeting of the Pewsey Area Board was scheduled for Monday 6 November 2017, 7pm at 19:00 hours.</p> <p>The Chairman thanked everyone for attending.</p>

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**Wiltshire Council**

**Pewsey Area Board**

**Monday 11 September 2017**

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## **Response to example questions from the Consultation on the new Waste Management Strategy**

1. Wiltshire Council aims to reduce, reuse and recycle waste. If this cannot be done, we try to recover energy from waste where possible. Our least preferred option is to landfill waste. Which of the following do you think should be our priority?
  - a) Support residents to reduce the amount of waste and recycling they produce-
  - b) Support the reuse of items so they don't have to become waste- 33%
  - c) Encourage more recycling- 24%
  - d) Recover energy from waste- 24%
  
2. Which of these statements best describes how you currently recycle at home?
  - a) I recycle all I can, even if it requires additional effort- 81%
  - b) I recycle but only if it does not require too much additional effort- 14%
  - c) I recycle when I remember 5%
  - d) I recycle one or two materials- 0%
  - e) I do not recycle- 0%
  
3. Which form of communication would most encourage you to recycle more at home?
  - a) More information available on the council's website- 4%
  - b) Regular emails from the council's waste and recycling team with recycling information, leaflets and updates- 4%
  - c) Social media updates from Wiltshire Council regarding recycling information and facts- 4%
  - d) Stickers on the bins specifying what can and can't go into them- 37%
  - e) An information leaflet posted to all households- 14%
  - f) None of these I recycle all I can anyway- 37%

4. Which of the following would most encourage you to recycle more at home?
- a) Information on comparative costs of putting recyclables into the non-recycled waste bin- 0%
  - b) Information on comparative environmental impacts of putting recyclables into the non-recycled waste bin- 5%
  - c) If there was an incentive for you to recycle more- 33%
  - d) If there were penalties in place for not recycling- 5%
  - e) None of these I recycle all I can anyway- 57%

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## **Pewsey Area Board Report**

### **Coronation Hall, East Grafton**

**11<sup>th</sup> September 2017**

#### **Dorset and Wiltshire Combination: Chief Fire Officer - 18 months on!!**

It is now nearly 18 months on from combination, and I have been absolutely committed to reviewing the new Service's structure, to ensure that all departments are fit for purpose and able to deliver against our agreed priorities.

Heads of Department completed this review earlier in the year as part of the annual planning process, proposing to the Strategic Leadership Team (SLT) the structure and resources needed. The majority of these proposals have been approved by SLT and these changes will start taking place shortly.

As part of this process, it was important that I also reviewed the effectiveness of my team, SLT, and I did this alongside an external consultant. I need to make sure that, as strategic leaders, we are able to meet the challenges we face as a bigger Service with many more external stakeholders as well as looking ahead to future challenges.

Recommendations were taken to the Fire Authority in June, seeking approval of a revised structure which would uplift an existing member of SLT to take on the additional duties as my deputy. Along with deputising for me in my role as Chief Executive and Head of Paid Service, the role will involve specific focus on strengthening key business decisions, Service strategy and organisational performance.

After a period of consultation, the opportunity is now being advertised internally and I would expect to be in a position to advise you of the outcome of this process by late September.

Clearly we cannot forget that our budget position over the longer term will continue to provide us with challenges, but I feel assured that the changes proposed by Heads of Departments, and the strengthening of my senior team, will ensure that we continue to deliver an effective Service within these constraints.

Ben Ansell, Chief Fire Officer

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### **New roles within the Service**

Starting in September, Wiltshire Area will run a pilot of seven new District Support Officers until 31 December.

The new District Support Officer (DSO) role, carried out by a combination of wholetime and retained Crew and Watch Managers, is being introduced to provide support to on-call station management teams.

Those in post for the trial are:

- T/WM (Amesbury) - SM Tom Brolan
- T/WM (Marlborough) - SM Jason Underwood
- T/WM (Devizes) - SM Jack Nicholson
- T/WM (Warminster) - SM Darren Nixon
- T/CM (Chippenham) - SM Ade Hurren
- T/CM (Salisbury) - SM Jason Moncrieff
- T/CM (Trowbridge) - SM Andy Green

They will liaise closely with their District Commanders, and dependent on the Service's priorities and objectives; assist with planning and supporting recruitment events and the selection process, succession planning, arranging on-call crewing shortfalls, facilitating training for maintenance of skills and development pathway sessions, working alongside stations on profiling their risk, and helping with the planning and delivery of community safety activities.

If successful, following the conclusion of the trial on 31 December, the scheme will be advertised and introduced across the organisation and will replace the existing On-Call Support Officer and Rural Safety Officer roles.

It is essential that personnel support the trial to ensure its effectiveness and enable the support to be targeted where it is most needed. All stations and personnel involved are encouraged to provide feedback.

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### **Community Engagement**

Staff at Pewsey are collecting and carrying out Safe & Well visits in Pewsey and the surrounding areas, along with our safe & well advisors and the new District Support Officers.

The station and its' staff are supporting several educational events at local primary schools, run by DWFRS Education Advisors.

The importance of fire safety is a message that can't be delivered too soon, which is why we have a team of education advisors who work with young people across Wiltshire, Bournemouth, Dorset, Poole, Swindon.

At primary school level, education advisors visit classes with structured lesson plans that focus on issues such as the work of the Fire & Rescue Service, the dangers of playing with matches, the importance of smoke alarms, having a fire plan, and dialling 999 in an emergency. Older children are also taught why you should never make hoax calls.

We can also arrange visits to our fire stations or one of our safety centres. For more information or to make a booking for your school or pre-school, please visit our webpage; <https://www.dwfire.org.uk/school-visits/> or email [enquiries@dwfire.org.uk](mailto:enquiries@dwfire.org.uk)

We are also available to attend flu clinics at local Practices to give out home safety advice and collect referrals for Safe & Well visits.

If you need a smoke alarm, some advice or are worried about what you would do in an emergency, contact us for a free Safe and Well visit; <http://www.dwfire.org.uk/safety/safe-and-well-visits/>

### **Fire Service Supporting UK Business Safety Week**

Wiltshire Fire and Rescue Service (DWFRS) is offering businesses fire safety advice as part of the National Fire Chiefs Council (NFCC) UK Business Safety Week 2017.

The week runs from 11 to 17 September and aims to make sure businesses and their staff have the information they need to prevent, protect and respond to fire incidents in the workplace.

The week has been scheduled to run at a time when many businesses will be recruiting additional members of seasonal staff in the run up to the Christmas period.

New recruits may not have the same level of fire safety awareness as permanent members of staff, and may not be aware of the steps needed to protect themselves, their customers and colleagues.

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UK Business Safety Week also presents a good opportunity to remind employers of the need to review fire risk assessments and training and make sure existing staff know the importance of fire safety.

DWFRS is asking businesses to:

- ensure they have taken action to prevent fires in the workplace
- take action to protect themselves from arson
- make sure all staff know how to respond appropriately in the event of an incident
- work with their local fire service to reduce false alarms and enforcement notices

DWFRS continue to work with local Chamber of Commerce groups and during UK Business Safety Week, teams will be in the following areas from 10am to 3pm, meeting business owners delivering fire safety advice.

- Grove Trading Estate, Dorchester, 11 September
- Blandford and Sherborne, 11 and 12 September
- Westbury and Wilton, 11 and 12 September
- Westminster and Carey Road industrial estates, Wareham, 12 September
- Elliott Road, Bournemouth, 13 September
- Gorsehill, Swindon, 14 September

DWFRS Head of Fire Safety, Seth Why, said “Once again I am delighted that our local fire safety officers will be working with small and medium size businesses to help them ensure that they are able to operate in a way that is safe from the terrible effects of fire.

These businesses make a massive contribution to the UK economy and local communities, and we want to help them to do this in a sustainable and safe way.”

If members of the public have a general fire safety enquiry regarding commercial property, please email [fire.safety@dwfire.org.uk](mailto:fire.safety@dwfire.org.uk) or call 01722 69 1717 during office hours (9am-5pm).

### Response

#### **Total number of calls for Pewsey Fire Station: July – September - 2017**

Category	Callsign	Total Incidents
False Alarm	37P1	8
Fire	37P1	7
Other	37P1	4
Special Service	37P1	7
<b>Total</b>	<b>37P1</b>	<b>26</b>

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### **On-Call Recruitment**

Following successful recruitment evenings that was held at various stations around the County last year, Pewsey Fire Station have hosted their own recruitment evening and now have seven recruits in development. If you know of anyone who would be interested in becoming an on call Firefighter, please ask them to come along on a Monday evening and speak to the crew.

Alternatively, if you know of anyone who is interested in becoming an On Call Firefighter, visit the webpage; <https://www.dwfire.org.uk/working-for-us/> or pop in the station for a chat on any Mon evening between 7pm and 9pm.

### **Recent Notable Incidents**

Light aircraft crash – Brimslade Farm Cottages

Tom Brolan

**District Commander. Amesbury, Pewsey & Ludgershall**

Dorset & Wiltshire Fire and Rescue Service

Telephone: 01722 691 245

Mob. 07825061071

Email: [tom.brolan@dwfire.org.uk](mailto:tom.brolan@dwfire.org.uk)

Web: [www.dwfire.org.uk](http://www.dwfire.org.uk)

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